



## 2012 Adopt-a-Plot Agreement

### Terms of Agreement for Adopt-a-Plot and Share the Harvest:

#### **Coppell Community Garden/City of Coppell will:**

provide the garden plot, water, access to tools, mulch, compost, amendments, and gardening information. A selection of seeds and some transplants will be provided for a nominal cost, when available.

#### **Community Gardeners will:**

- Plant their plot with fruits and vegetables throughout the growing season, March through October. Year round gardening is encouraged.
- Water as necessary.
- Weed their plot AND the walkway around their plot.
- Chop soft tissue, non-diseased plants for composting to recycle as a valuable source of nitrogen to keep the garden beds healthy. Only large hard-stemmed, weedy, and diseased plants shall leave the garden.
- Learn and use only organic gardening methods.
- Harvest their produce to encourage more production and reduce wasted produce.
- Harvest and donate the MAJORITY of your weekly produce for the Saturday 10:00 AM food pantry pick-up. If you are not available to do it, arrange for another gardener to do it or inform the garden leader
- Participate in the assigned community chores necessary to maintain the garden.
- Register as a City of Coppell Volunteer, complete a background check consent form and record your volunteer hours on [www.myvolunteepage.com](http://www.myvolunteepage.com).

#### **Guidelines:**

1. If, for any reason (health, issues, work), you cannot maintain your plot or have a grievance with others, inform your garden leader after taking steps to resolve it yourself.
2. Each new gardener will pay a one-time \$10 processing fee to the Coppell Community Garden when they are assigned their plot.
3. Available plots shall be given to new gardeners before being given to an existing gardener. New gardeners will start with one plot their first year. The maximum allowance of garden plots by one family or group is two plots or the number of plots you ended with the prior year.
4. The Coppell Community Garden Chair and designated garden leaders oversee the gardens. The garden leaders will assign plots, assist new gardeners, report maintenance issues, check supplies, ensure community chores are being done, check garden plots for compliance with agreement terms and be available to resolve problems. The garden leader meetings are open to all gardeners.
5. Gardeners must adhere to the terms stated above to continue to garden their adopted plot(s). The garden leader will contact the gardener of a grievance and work to resolve it within a specified time. If the grievance remains, then the garden leader and Garden Chair may revoke the plot assignment.

## Coppell Community Garden Adopt-a-Plot Registration

*(please circle one)*

**New Gardener**

**Renewing Gardener**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City, Zip Code:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

\_\_\_\_ I give permission to release to the media any photographs taken of myself or my family at the garden.

**List others who will be working with you on your plot:** \_\_\_\_\_

**Garden Preference:**

\_\_\_\_ Helping Hands (by Town Center)      \_\_\_\_ Ground Delivery (by P.O.)

I, \_\_\_\_\_ agree to all Terms of Agreement to garden a Coppell Community Garden plot. I understand that neither Coppell Community Garden nor the City of Coppell nor the Post Office is responsible for my actions.

**I AGREE TO HOLD HARMLESS THE COPPELL COMMUNITY GARDEN AND CITY OF COPPELL AND/OR THE COPPELL POST OFFICE FOR ANY LIABILITY, DAMAGE, LOSS OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE GARDEN BY ME OR ANY OF MY GUESTS. I AGREE TO FOLLOW ALL TERMS AS SET FORTH HEREIN.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Mail completed form to: Coppell Community Garden, PO Box 2902, Coppell, TX 75019  
OR bring to a community garden on Saturday morning to hand to a Garden Leader. If a plot is not available, there is a waitlist in the order of applications received.**

**For Coppell Community Garden Use:**

Helping Hands Garden Plot # \_\_\_\_\_

Ground Delivery Garden Plot # \_\_\_\_\_

Start Date: \_\_\_\_\_

Paid Processing Fee Y / N

Completed Registering as City of Coppell Volunteer Y / N